**International Travel Warning Petition for Students**

**Instructions:**

UT does not allow students to use university support/funding to travel to or receive academic credit for work completed in countries or regions that are under a US Department of State Travel Advisory Level 3 or 4 and/or a Travel Health Warning (level 3) or Alert (level 2) issued by the Centers for Disease Control. A petition for an exception to this regulation must be carefully thought through by the student, and this petition will be considered by the International Risk Management Committee.

Please answer all questions below thoroughly and with attention to details. If you do not have the answers to all of the following questions, you MUST contact your sponsoring organization or in-country contact persons to obtain the necessary information requested. Incomplete or insufficient information will result in denial of the request. Travel should not commence until petition has been reviewed and approved.

Please complete the form below and send it to the Center for Global Engagement at [itr@utk.edu](mailto:itr@utk.edu).

1. By completing the following questions, you agree that you understand all travel advisories issued by the U.S. Department of State and/or CDC and travel knowingly and voluntarily. [Insert link for the particular advisory of the country or area of travel]

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Print Signature

1. Summarize what you understand the top four risks to be for each destination that is under a US State Department Travel Advisory Level 3 or 4 and/or Centers for Disease Control Level 3 Warning or Level 2 Alert.
2. Please provide a detailed description of the proposed activity [event, conference/workshop, internship, fieldwork, research, etc.] in which you are participating. Please make sure to include all information possible about the sponsoring organization including but not limited to their website, contact information, brochures and descriptions of their organization.
3. Please provide a detailed itinerary of your travel. Please include how much free time you will spend traveling outside of the organized itinerary of your proposed activity. If applicable, provide details for how you will spend your free-time.
4. Please provide the method(s) of transportation (in country) you will use during your travel.
5. Please provide a detailed description of the location of your lodging in relation to the location where you will be spending most of your time working during your proposed activity. Also, please address how you will get from your lodging to the site where you will be during your proposed activity each day.
6. Please describe your expected living and working/studying conditions in detail. Please include whether you will be working and living alone or with other participants such as yourself. Is this proposed activity undertaken with a group of others or individually?
7. Should an emergency arise, is there support in-country from a provider, university, or organization? Please provide written information detailing the safety procedures of your sponsor or in-country supporting organization. Please include the name and contact information of your on-site direct supervisor or in country emergency contact. Is there a plan in place for how you will contact him/her should a problem arise? Please describe this plan.
8. Is your lodging and place of proposed activity within access to medical facilities? Please describe the distance from the nearest medical facilities to your location.
9. What in country experience do you have in this country(ies) and the specific area where you will be during your proposed activity?
10. How well do you speak the language(s) of the country where you will be travelling? If not, how will you communicate in the case of an emergency?

**IMPORTANT NOTE:**

The International Risk Management Committee and/or the Provost reserves the right to revoke approval of petitions at any time. The changing nature of events abroad and revisions in the US State Department or Centers for Disease Control Warnings/Alerts may require additional reviews before and during travel.